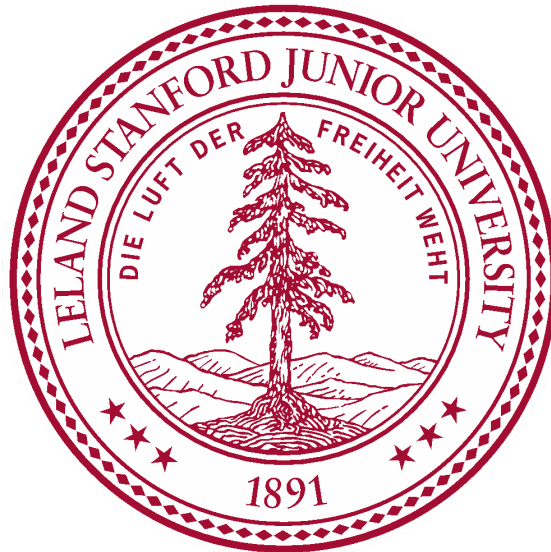


Stanford | International Summer Session | Honors Program



Memorandum of Agreement

Stanford University Summer Session
Academy Hall, 415 Broadway, Floor 2, Redwood City, CA 94063
T 650.723.3109 **W** summer.stanford.edu

Stanford Summer Session International Honors Program

Memorandum of Agreement with

Fudan University

The Stanford Summer Session International Honors Program (IHP) is a collaboration between Stanford University and Fudan University. Students are selected by their home institution to attend this 8-week immersive educational experience on the Stanford campus. The program combines world-class academics with extracurricular activities that explore the rich cultural, social, and natural resources of the San Francisco Bay Area. This Agreement sets forth protocols for the attendance of students from Fudan University during Summer Session.

A. General Provisions

1. Academic Program

A detailed description of Stanford Summer Session course content and structure is provided on the Summer Session website at summer.stanford.edu. A sample of the *IHP Partner Handbook* for visiting undergraduate and graduate students will be provided as a reference.

2. Stanford Summer Session Responsibilities:

- a) Provide a liaison for Fudan University.
- b) Provide courses and instruction using approved Stanford University curriculum. All lessons will be conducted in English (except for certain foreign language courses). Stanford Summer Session will be responsible for providing salaries and benefits to its instructors.
- c) Award units of credit and grades in accordance with standard University procedures and policies. Students may individually order a Stanford transcript after completing Summer Session (eight weeks).
- d) Guarantee housing in Stanford residences for students from Fudan University (See accompanying Appendix, to be updated annually for housing fees). Students will be able to participate in social and academic programs planned for visiting students in the residences. Additionally, Summer Session will offer a series of academic, cultural, and social events designed especially for IHP students visiting Stanford.
- e) Provide Fudan University with program details, policies, and procedures.

3. Fudan University Responsibilities:

- a) Provide a liaison for Stanford Summer Session.
- b) Promote Summer Session to its students using materials and images provided to you by your liaison. Fudan University and Stanford Summer Session shall co-ordinate all public statements and other disclosures regarding this Memorandum of Agreement. Neither party may make any publicity regarding this Memorandum of Agreement unless it receives prior written permission from the other party.
- c) Screen and select students for Summer Session and ascertain that each student is

academically qualified to participate in courses at Stanford University. Academic qualification includes maintaining a minimum of 3.0 GPA or the equivalent of a B average and demonstrating fluency in the English language. Fluency in English is a prerequisite for participation in IHP and is determined using the methods described on the Summer Session website: <https://summer.stanford.edu/applying/international-students>.

- d) Will not discriminate in the screening and selection of students on the basis of race or color; religion; national origin or ancestry; actual or perceived physical disability or mental disability; medical condition; marital status; sex or sexual orientation; age; pregnancy or childbirth; or any other classification.
- e) Students selected by Fudan University are required to be high-achieving individuals who will be at least 18 years of age by the start of the summer program, have graduated from high school (or the equivalent), and have completed at least one term of college or university level work. Students are expected to earn at least a B in all their courses while attending Stanford Summer Session.
- f) Provide Summer Session with a list of selected students (Last Name, First Name, Status: Undergraduate or Graduate, Email Address) by **March 1** with the consent of the students. For all other personal data, students will complete the Summer Session Online Application, thus providing their personal data directly to Stanford Summer Session.
- g) The standard expectation is for 5-15 students to attend on an annual basis, though exceptions are permissible.
- h) Assist students in understanding Stanford's pre-arrival processes including program timeline, program features, and tuition & fees as outlined in the Appendix.

4. Student Responsibilities:

- a) Demonstrate academic qualification to participate in courses at Stanford University. Academic qualification includes maintaining a minimum of 3.0 GPA or the equivalent of a B average and demonstrating fluency in the English language to participate in courses at Stanford University. Fluency in English is a prerequisite for participation in IHP and is determined using the methods described on the Summer Session website: <https://summer.stanford.edu/applying/international-students>.
- b) Enroll in and maintain a minimum of 8 units of credit. This is required of all IHP students, even those coming from a non-US university who hold a US passport. (For international students, enrolling in 8 units ensures F1 visa compliance.) **IHP students are required to take all courses for a letter grade, wherever possible.**
- c) Students may enroll in more than 8 units and are responsible for discussing any increased enrollment with their home institution to determine how additional tuition expenses will be covered.
- d) Each student must provide their own Proof of Funding document for the **full cost** of the program as stated on the Declaration of Finance required for the Stanford-sponsored Form I-20.
- e) Complete the Summer Session Online Application (after being nominated by Fudan

University.)

- f) Read all correspondence sent via email from the Summer Session Office and respond appropriately and in a timely fashion.
- g) Apply for on-campus housing by the first Stanford University housing deadline.
- h) Satisfy Health Requirements as outlined by Vaden Health Center for Summer Session visiting students.
- i) Arrange travel to and from Stanford University.
- j) Obtain textbooks and other resources as required by the faculty.
- k) Comply with the rules and regulations of Stanford University and Stanford Summer Session as stated in the Honor Code and Fundamental Standard, the University Code of Conduct, the University Administrative Guide, the Stanford Bulletin, the Stanford University Residence Agreement, and the Summer Session Handbook. Students who violate University policy may be asked to leave and may forfeit all fees and tuition.
- l) If applicable, request Stanford-sponsored I-20 and obtain an F-1 visa from a US Embassy. Additional information about visa requirements can be found on our website (<https://summer.stanford.edu/applying/international-students>).

B. Timeline and Payment Conditions: See accompanying Appendix, to be updated annually.

C. Agreement Conditions

This Agreement will be in effect from the date of signature until **December 31, 2028**. Stanford may terminate this Memorandum of Agreement at any time for any reason or no reason by providing Fudan University with 15 days prior written notice.

In the event that Stanford terminates this Memorandum of Agreement under this section during or after the IHP nomination period (November – March), nominated Fudan University students whose names, email addresses, and status (undergraduate/graduate) have been submitted to the IHP liaison may continue the IHP application process and participate in IHP through the end of the IHP session for which they were nominated.

This Agreement may be modified or amended pursuant only to a written instrument duly executed by the Parties.

This Agreement does not give Stanford University or Fudan University any license of use or rights over the intellectual property of the other party. The use of trademarks and/or denominations representative of either party is strictly prohibited without the permission of the owner. Fudan University may use Stanford Summer Session logos and marks with prior written approval from Stanford University. All right, title and interest in and to a party's marks is and shall remain the sole and exclusive property of the owner.

The Parties agree that any controversies, disputes, or claims arising out of this Agreement that cannot be negotiated between the parties shall be submitted to mediation. Mediation shall be conducted in English. A mediated settlement, if any, shall be in writing. The parties agree that this Agreement shall be governed by the laws of the state of California.

The parties will comply with all applicable State and Federal privacy laws in the execution of this Agreement.

This Agreement is intended as a legal binding Agreement and in witness, the assigned representatives of the Parties hereto have offered their signatures:

Fudan University	The Board of Trustees of the Leland Stanford Junior University
Name:	Name: Danielle Wood
Title:	Title: Associate Dean and Director of Summer Session
 Signature	 Signature
 Date	Date: